

Pre-enrolment Information Package

10336NAT Certificate III in TESOL
(Teaching English to Speakers of Other Languages)

2013

Certificate III in TESOL

Thank you for your enquiry regarding the above course. The information provided in this document is designed to help you make a reasoned assessment as to whether the course suits your specific requirements. If it offers the content and pathways that will lead you to your preferred goals then please contact the college via telephone, email or by post and we will take you to the next step.

COURSE OBJECTIVES

The course is designed to meet the specific needs of individual learners and considerable time is taken to analyse each situation and assist each learner to ensure they utilise their training fully. The course uses the skills, knowledge and expertise of the trainers to ensure each learner achieves their full potential and contextualises the training to meet learners' individual needs.

COURSE SUMMARY

This qualification provides the practical skills and underpinning knowledge for an individual to offer basic training in TESOL (Teaching English to Speakers of Other Languages) in the role of a teaching assistant or tutor, both in Australia and overseas. Participants are provided with a broad knowledge of lesson planning and preparation, resource acquisition or development, and delivery techniques and methods.

OUTCOMES

On successful completion, Cert III TESOL graduates will be able to assist EFL/ESL learners with pronunciation, speech and grammar, and assist children to learn English through the use of a wide range of activities.

GENERAL COURSE INFORMATION

ENTRY ADVICE

Entry into Certificate III in TESOL (Teaching English to Speakers of Other Languages) is open to senior high school students (specifically Years 11 to 12) and mature learners. All learners require the ability to read, write and speak in English fluently and accurately. For native English speakers, the required competencies are checked via an interview, completion of a formal written application form, and a resume outlining qualifications and experiences.

Non-native speakers need International English Language Testing System (IELTS) score of at least 6.0 (Competent user) overall or equivalent. This means they can speak at length with minimal loss of coherence and minimal mispronunciation; they possess a wide enough vocabulary to discuss topics at length; they paraphrase successfully; frequently produce error-free sentences; and can be understood throughout the lesson.

STUDENT SUPPORT

Australia City College prides itself on a high level of ongoing student support in many areas, particularly Language, Literacy and Numeracy. If you have needs in these or any other areas contact Student Support Officer (info@australiacitycollege.edu.au).

PATHWAYS

Our students are given advice on the range of training options available. Recognition of Prior Learning (RPL) is encouraged through a self assessment process/interview. Students who successfully complete the Certificate III in TESOL can articulate into the Certificate IV in TESOL. Participants can then pursue further studies in TESOL. Students will also gain 1 unit credit in the Cert IV Training and Assessment (TAE) offered by ACC.

Australia City College offers students internship programs in China and South Korea for short-term and long-term placements. Students who do not wish to participate in ACC's internship program will be required to complete at least two hours of practicum experience at an institute recommended by ACC.

These internship programs meet the criteria for the practical component of the Certificates III and IV in TESOL, which is a minimum of six (6) hours. Although it is a popular option for participants to join these programs it is not a mandated path and participants can gain both the Certificates III and IV without going overseas for classroom experience. Participants may also transition to TAE40110 Certificate IV in Assessment and Workplace Training and obtain credit from the associated TAE units from this qualification.

DELIVERY AND FACILITATION

To gain benefit from this quality course the learner needs to do prior reading as preparation, this will be specified before the start of training. The preparation is considered as part of the nominal hours specified for the course; this is only a guide as some learners read and learn quicker than others. Irrespective of which student category they fall within, all students need to pre-read in preparation for the course.

STUDY OPTIONS

ACC provides flexible study modes to allow students to complete their course.

RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of Prior Learning. We recognize students' prior experience and learning. Students, who would like to apply for RPL, should contact ACC for an RPL Guideline Kit. Students submit required evidence as per guideline in the Kit to demonstrate their knowledge and skills. Once an RPL has been granted you do not have to study these units. Student should be aware that if RPL is granted, it may impact on student visa conditions through a shortening of the course duration.

MIXED-MODE

Combined classroom and face-to-face study, and distance learning.

EXTERNAL DISTANCE LEARNING

Students are able to complete the course via the internet or by post. All teaching and study materials and the assessments are available on the internet or posted out to those students who do not have internet access. The course involves self-paced study. An ACC course facilitator is available to answer questions and provide study support via telephone or email.

ASSESSMENT

Students progress is reviewed throughout the course by means of formative assessment. This takes the form of monitoring student participation in class activities and the learning environment; group and/or individual assignments and group and/or individual lesson presentations. The grading system provides for a Satisfactory or Not Satisfactory grading for discrete assessment tasks with an overall course grading of Competent or Not Yet Competent.

ABOUT THE COURSE

COURSE STRUCTURE (COURSE UNITS)

The college takes a holistic approach to training and the course delivery is configured around two certificates (Certificate III in TESOL and Certificate IV in TESOL). These certificates are offered via a combination of classroom training (workshops), distance learning and practicum.

Students will need to complete a total of 6 units and practicum.

DURATION

4 days intensive to 12 months self-paced.

STUDENT CATEGORIES

- a) Candidates wishing to complete the course quickly and have the relevant background and ability.
Time frame for delivery – 5-day intensive workshop
- b) Candidates who are new to Vocational Education, do not have a training or teaching background and are doing the course to learn the Skills Set that enables them to be a trainer or achieve employability.
Time frame for delivery - This group will need an extended course timeframe as they will need more time to consolidate their skills and knowledge and complete assignments, eg one day per week for 5 weeks.
- c) Candidates applying for Recognition of Prior Learning (RPL) or credit transfer in consideration of all or part of the course and may complete the course externally(distance learning).
- d) External students, who work at their own pace can complete the course within a one year maximum time frame.

PRACTICUM

Six classroom hours, some of which will be presented in a simulated environment.

COURSE STRUCTURE

Units of Competence	
TAEDEL401A ACCTES306A ACCTES307A ACCTES310A ACCTES311A ACCTES315A	<ul style="list-style-type: none">• Plan and organize group-based learning• Design, develop and implement resources for ESL/EFL teaching• Assist EFL/ESL learners with pronunciation and speech• Use creative strategies to assist children learn English• Assist EFL/ESL learners with grammar• Develop and apply knowledge of cultural factors and TESOL contexts

Nominal Hours: 240

FEES & POLICIES

TUITION FEES

\$1895.00. Note that scholarships or finance options may apply. Details of guidelines for these options will be provided upon request direct to the college.

REFUNDS

Refunds of course fees can be granted in the case of student cancellation on legitimate grounds after commencement. Claims for refunds will be reviewed and determined by the Academic Committee on a case-by-case basis.

COMPLAINTS & APPEALS

ACC provides an environment in which complaints are responded to promptly and productively. The college is committed to ethical and responsible management and a visible, accessible and fair complaints process.

For full details of our Refund and Complaints & Appeals policies please visit:
<http://www.australiacitycollege.edu.au>

OTHER

COURSE START DATES

Please contact the college for the next course.

NEXT STEP

If you feel the course is one which suits your individual plans or aims please contact the college for an application form.

FURTHER INFORMATION

Food luck with your career and if we can help please contact us (contact information is to the side) or visit our website at:
<http://www.australiacitycollege.edu.au/student/policy.php>

ENQUIRIES/CONTACT US

GENERAL ENQUIRIES

P: (07) 3818 2142
E: info@australiacitycollege.edu.au

FEE ENQUIRIES

P: (07) 3818 2142
E: j.verwimp@australiacitycollege.edu.au

OTHER ENQUIRIES

P: (07) 3818 2142
E: kyu@australiacitycollege.edu.au

CHECKLIST FOR ENROLMENT

WHAT YOU NEED:

- Enrolment/application form filled out and signed
- Identification evidence (e.g. Driver's license, Medicare card, Birth Certificate, etc.)
- Initial deposit